

**Name of meeting:** Licensing Panel

**Date:** Tuesday 25<sup>th</sup> January 2018 at 15:30, Huddersfield Town Hall, meeting room 3

**Title of report:** Application for the GRANT of a Premises Licence on behalf of The Manor House, 1 Lidget Street Lindley, Huddersfield, HD3 3JB

**Purpose of report:** To determine the application

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not Applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	Not Applicable
The Decision - Is it eligible for "call in" by Scrutiny?	Not Applicable
Date signed off by Director & name	
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	No
Is it also signed off by the Service Director - Legal Governance and Commissioning?	No
Cabinet member portfolio	Cllr Naheed Mather

**Electoral wards affected:** Lindley

**Ward councillors consulted:** Cllr Cahal Burke  
 Cllr Gemma Wilson  
 Cllr Richard Eastwood

**Public or private:** Public

## 1. Summary

On 28<sup>th</sup> November 2017 the Licensing Department received an application for the grant of a Premises Licence for The Manor House Lindley. The application was made by John Gaunt Solicitors on behalf of the applicant The Manor House Ltd. A copy of this application may be seen at **APPENDIX 1**.

## 2. Information required to take a decision

This application is for a premises Licence. The site has undergone redevelopment and will operate as a bespoke luxury hotel with related accommodation, dining and function facilities. The following hours and licensable activities have been applied for:

**The supply of Alcohol:** Mon – Thursday: 07:00 – 00:00  
Fri - Sunday: 07:00 - 02:00

**Live &  
Recorded Music:** Mon – Thursday: 07:00 – 00:00  
Fri - Sunday: 07:00 - 02:00

**Performance of Dance:** Mon – Thursday: 07:00 – 00:00  
Fri - Sunday: 07:00 - 02:00

**Films:** Mon – Thursday: 07:00 – 00:00  
Fri - Sunday: 07:00 - 02:00

**Late Night Refreshment:** Mon – Thursday: 23:00 – 00:00  
Fri - Sunday: 23:00 - 02:00

**Hours of Opening:** Mon – Sun 00:00 – 24:00 (24 hours seven days per week)

The application has been advertised in accordance with the requirements of the Licensing Act 2003 and the closing date for representations was **27/12/2017**. The Council have received 2 Representations from residents stating that they do not believe the following licensing objective will be achieved:

- **The prevention of public nuisance.**

All the representations can be seen at **Appendix 2**.

### **3. Implications for the Council**

#### **3.1 Early Intervention and Prevention (EIP)**

N/A

#### **3.2 Economic Resilience (ER)**

N/A

#### **3.3 Improving Outcomes for Children**

N/A

#### **3.4 Reducing demand of services**

N/A

### **4. Consultees and their opinions**

West Yorkshire Police – No Comments  
West Yorkshire Fire and Rescue Authority – No Comments  
Kirklees Primary Care Trust – No Response  
Environmental Health Service – No comments  
Planning Authority – No comments  
Kirklees Safeguarding Children Board – No comments  
Weights and Measures – No Response

Home Office (Immigration) – No Response

5. **Next steps**  
Following the decision of the panel the application will be either:  
granted, refused or granted with conditions applied.
6. **Officer recommendations and reasons**  
N/A

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7. **Cabinet portfolio holder recommendation**  
N/A
8. **Contact officer**  
Anwar Butt – Licensing Officer
9. **Background Papers and History of Decisions**  
Appendix 1 – Application Form  
Appendix 2 – Representations from local residents
10. **Assistant Director responsible**  
Joanne Bartholomew

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# APPENDIX A

28/11/17  
2035779  
315.00

**Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**We, Manor House Lindley Ltd, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Postal address of premises or, if none, ordnance survey map reference or description	
The Manor House 1 Lidget Street Lindley	
Post town Huddersfield ,	Post code HD3 3JB

Telephone number of premises (if any)

Non-domestic rateable value of premises

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

- Please tick ✓
- a) An individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
- i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick  yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - Statutory function or
  - A function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title (For example, Rev)

Surname  First names

Date of Birth:  I am 18 years old or over  Please tick  
Nationality:

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

**Second Individual Applicant (if applicable)**

Mr  Mrs  Miss  Ms  Other title (For example, Rev)

Surname  First names

Date of Birth:  I am 18 years old or over  Please tick  
Nationality:

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name Manor House Lindley Ltd
Address 35 Westgate Huddersfield HD1 1PA
Registered number (where applicable) <b>11000383</b>
Description of applicant (for example, partnership, company, unincorporated association etc.) <b>Limited Company</b>
Telephone number (if any)
E-mail address (optional)

**Part 3 – Operating Schedule**

When do you want the premises licence to start?

Day    Month    Year

**Upon satisfactory completion of the works.**

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If you wish the licence to be valid only for a limited period, when do you want it to end?

Day    Month    Year

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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A
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**Please give a general description of the premises (please read guidance note 1)**

This is a redevelopment site for which no rateable value has been fixed attributable to the proposed development of a Hotel on the site. Building works have commenced and therefore a Band C fee is payable.

It is intended that the premises, when complete, will operate as a bespoke luxury hotel with related accommodation, dining and function facilities.

Both a formal and less formal dining offer will be made available to residents and members of the public. The offers will include a restaurant offering a' la carte fine dining in the evening and a less formal breakfast, brunch, lunch and afternoon tea offer throughout the day in the restaurant, bar and external areas (weather dependant). In room dining will also be available upon request.

The hotel was a former Kirklees Council building formally utilised as a remand home for young persons and was de-commissioned some years ago. It has stood dormant since that time before the sympathetic restoration of the main buildings and redevelopment of the grounds by the Applicant.

The restaurant, bar, multiple function areas, gym and a single luxury bedroom will be located at ground level a further 9 bedrooms and roof terrace area will be located on the first floor. A cellar bar will also be created as described on deposited plans.

The details of the development are shown on the drawings identified below, deposited with this application, in respect of which Planning Permission has been granted.

It is proposed that the permitted hours for licensable activities for these premises should be as follows:

1. For non-residents Monday - Thursday 07.00 - 24.00 and Friday - Sunday 07.00 - 02.00.
2. The sale of alcohol to residents will be available 24 hours per day, seven days per week.

The earlier commencement hour for the sale of alcohol to non-residents is sought to facilitate a limited service of alcohol with breakfast such as a Champagne celebratory breakfast or Bloody Marys, it is not anticipated that traditional bar services would commence before 10:00hrs daily.

This application seeks to licence the premises specifically to authorise under the Licensing Act 2003 the following activities:

1. Exhibition of a film principally non-live television or educational videos.
2. The sale of alcohol.
3. The provision of late night refreshment after 23.00.
4. The provision of regulated entertainment (live and recorded music, performance of dance) as detailed in the appropriate box on the following pages.

The appropriate drawings deposited with this application are the following general arrangement plans:-

- Site layout plan - 2013/38/10 Rev B
- Ground floor licensing plan - 056(LD)01 Rev B
- Basement licensing plan - 056(LD)00 Rev B
- First floor licensing plan - - 056(LD)02 Rev B

Please note that the public area edged red on the licensing drawings are intended to be used (as required) for all licensable activities.

Please further note that the appropriate fire safety precautions will be incorporated within the development in consultation with the Fire Safety Officer and under the Building Regulation approval process and in accordance with a fire safety strategy document and drawings produced for the development. Copies of the fire strategy drawings are included with the application for information purposes only.

It is not anticipated that the proposed development will adversely affect crime and disorder or public nuisance.

It is proposed that the redevelopment of the site in the manner proposed at this location will improve the area by providing jobs for the local community and a new Hotel facility at this location.



**What licensable activities do you intend to carry on from the premises?**

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick  yes

**Provision of regulated entertainment (please read guidance note 2)**

- a) Plays (if ticking yes, fill in box A)
- b) Films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	✓
Day	Start	Finish		Outdoors	
				Both	
Mon	07:00	00:00	Please give further details here (please read guidance note 4)  Exhibition of a film principally video entertainment on screens and tv screens		
Tue	07:00	00:00			
Wed	07:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 5)  N/A – save as below		
Thur	07:00	00:00			
Fri	07:00	02:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	07:00	02:00			
Sun	07:00	02:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

**C**

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed					
Thur			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

**E**

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick {Y}(please read guidance note 3).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	
				Both	
Mon	07:00	00:00	Please give further details here (please read guidance note 4)  Live music and amplified voice as stated in part 3 above.		
Tue	07:00	00:00			
Wed	07:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	07:00	00:00			
Fri	07:00	02:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)  When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		
Sat	07:00	02:00			
Sun	07:00	02:00			

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	<input type="checkbox"/>
				Outdoors	
				Both	
Day	Start	Finish			
Mon	07:00	00:00	Please give further details here (please read guidance note 4)		
Tue	07:00	00:00	Recorded music, including juke box, with or without a DJ, during normal business hours or as part of functions and including audience participation as specified in part 3 above.		
Wed	07:00	00:00	State any seasonal variations for playing recorded music (please read guidance note 5)		
Thur	07:00	00:00	N/A – save as below		
Fri	07:00	02:00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	07:00	02:00			
Sun	07:00	02:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

**G**

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	<input type="checkbox"/>
				Outdoors	
				Both	
Day	Start	Finish			
Mon	07:00	00:00	Please give further details here (please read guidance note 4)		
Tue	07:00	00:00	As stated in Part 3 above		
Wed	07:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	07:00	00:00	N/A – save as below		
Fri	07:00	02:00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	07:00	02:00			
Sun	07:00	02:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors
				Outdoors
Mon				Both
Tue				Please give further details here (please read guidance note 4)
Wed				
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun				

**I**

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	23:00	00:00	Please give further details here (please read guidance note 4) As stated in Part 3 above	Both	
Tue	23:00	00:00			
Wed	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	00:00	N/A – save as below		
Fri	23:00	02:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23:00	02:00			
Sun	23:00	02:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

**J**

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 8)	On the premises	
				Off the premises	
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	07:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Tue	07:00	00:00			
Wed	07:00	00:00			
Thur	07:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	07:00	02:00			
Sat	07:00	02:00	To permit sale of alcohol and such regulated entertainment as authorised hereunder from 10.00 to New Year's Eve - terminal hour on 2 <sup>nd</sup> January.		
Sun	07:00	02:00			
			The premises shall remain open to permit the sale of alcohol to hotel residents 24 hours a day.		

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

**Name:** Mark Ayre .....

**Date of Birth:** 12<sup>th</sup> April 1986 .....

**Address:** 2 Rachael Court, Horbury, West Yorkshire, .....

**Postcode:** WF4 6GE .....

**Personal Licence number (if known):** PA1728.....

**Issuing licensing authority (if known):** Scarborough Borough Council.....

**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

NONE save for the presence of gaming machines the use of which is not permitted by persons under the age of 18

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)  Please see box J above
Day	Start	Finish	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)  The premises will be open 24 hours per day, seven days per week as a hotel.
Mon	00:00	24:00	
Tue	00:00	24:00	
Wed	00:00	24:00	
Thur	00:00	24:00	
Fri	00:00	24:00	
Sat	00:00	24:00	
Sun	00:00	24:00	

**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)**

The steps which we have identified in relation to the four licensing objectives are listed below

**b) The prevention of crime and disorder**

No further risks have been identified which need to be addressed, save as below:

1. The use of door staff will be risk assessed on an ongoing basis by the licence holder of premises supervisor. Where engaged, door staff shall be licensed by the Security Industry Authority.
2. Staff will receive training on matters concerning underage sales, drugs policies and operating procedures.
3. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the police.
4. The premises shall operate a proof of age scheme and will require photographic identification from any person who appears to be under the age of 25 years.
5. The management of the premises will liaise with police on issues of local concern or disorder.
6. CCTV will be installed with recording facilities such recordings shall be retained for a period of 28 days and made available within a reasonable time upon a suitable request by the police which accords with the terms of Data Protection legislation.
7. There shall be no drinks promotions at the premises which are inconsistent with the need to promote responsible drinking.

**c) Public safety**

No further risks have been identified which need to be addressed, save as below:

1. To comply with the reasonable requirements of the fire officer from time to time.
2. The premises will have adequate safety and fire fighting equipment and such equipment will be maintained in good operational order.

3. Staff will be trained on matters of safety, evacuation and use of emergency equipment as required.
4. Spillages and breakages will be removed as soon as possible to reduce the risk to patrons and staff.
5. Toughened glasses will be used in the premises where appropriate.
6. Fire Exits and means of escape shall be kept clear and in good operational condition.

**d) The prevention of public nuisance**

No further risks have been identified which need to be addressed, save as below:

1. Where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.
2. Patrons will be encouraged by staff to leave quietly and respect the interests of the occupiers of any nearby noise sensitive premises, Where appropriate the licensee or a suitable staff member will monitor patrons leaving at the closing time.
3. Noise or vibration shall not emanate from the premises so as to cause a nuisance to nearby properties.
4. Contact numbers for local taxi firm(s) shall be kept at the premises and made available to patrons requiring a taxi.

**e) The protection of children from harm**

No further risks have been identified which need to be addressed, save as below:

1. The restrictions set out in the Licensing Act 2003 will apply. No unusual or additional risks of harm to children have been identified.
2. No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.
3. Children under the age of 16 shall not be permitted to enter or remain at the premises after 21:00 unless resident, dining with an adult or attending a pre booked function.
4. There shall be adequate controls in place including staff training to safeguard against the sale of alcohol to persons under 18 years.
5. The premises supervisor or appointed staff member shall ensure that when children are admitted to the premises their presence is not inconsistent with the style of operation of the premises at that time and the licensable activities that are being carried out.
6. Policies in relation to children shall be adequately communicated to patrons by staff or through appropriate signage.



**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected
- {Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships} I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent.** (Please read guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• {Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership} I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
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Signature: John Gaunt & Partners.. .....

Date: 27<sup>th</sup> November 2017 .....

Capacity: Solicitors .....

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (Please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature: .....

Date: .....

Capacity: .....

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
<b>John Gaunt &amp; Partners Omega Court 372 Cemetery Road</b>	
Post town <b>Sheffield</b>	Post code <b>S11 8FT</b>
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) <b>cgrunert@john-gaunt.co.uk</b>	

### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (Indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

*Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).*

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK {please see note below about which sections of the passport to copy}.
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

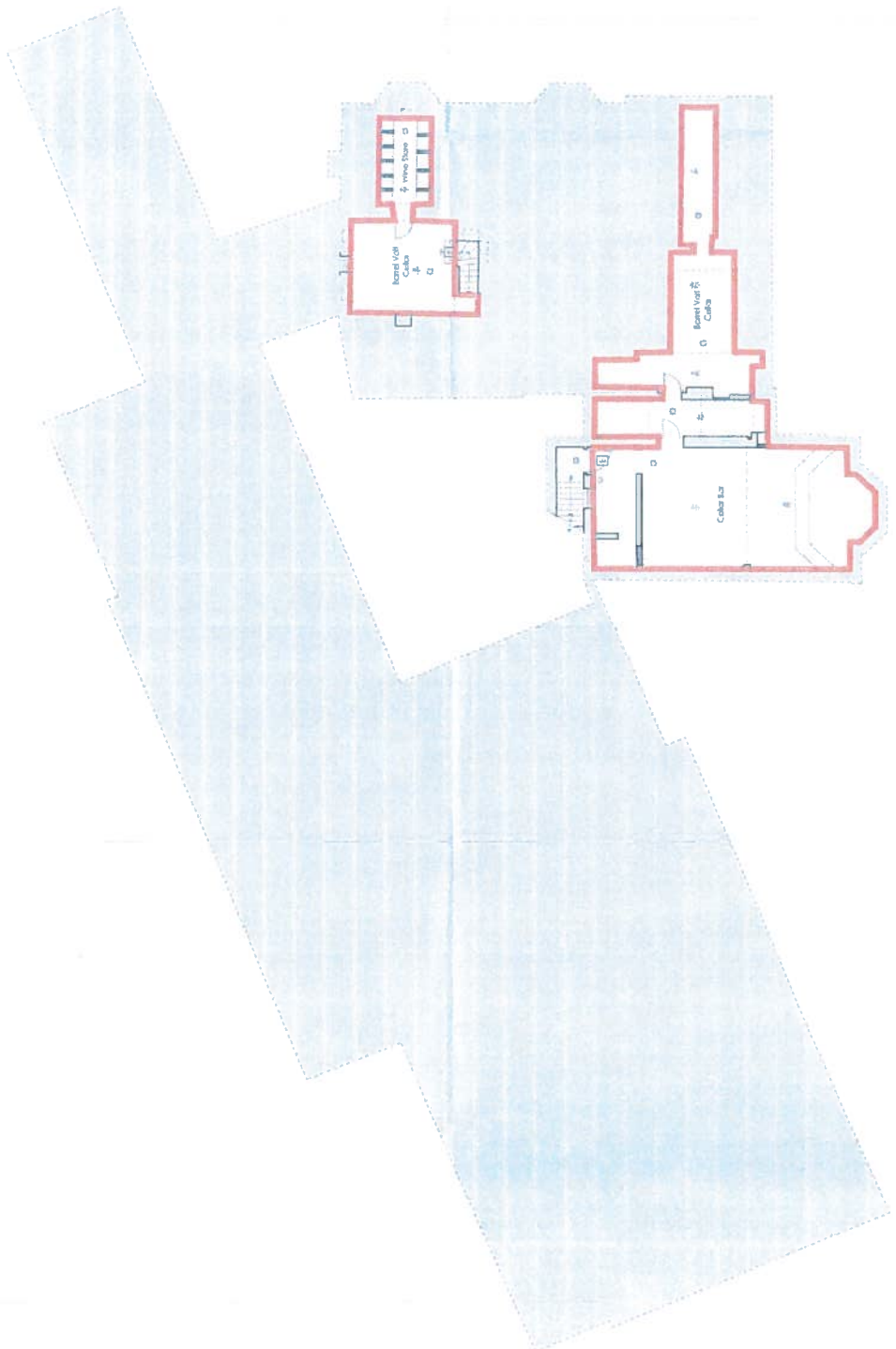
If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



General Notes

- 1. ALL DIMENSIONS ARE IN METERS UNLESS OTHERWISE SPECIFIED.
- 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
- 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
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Rev	Description	Date	By	Check
1	Issue for tender	17/10/2023	AB	AB
2	Issue for construction	17/10/2023	AB	AB

Client	Lotus 911	Drawn by	AB
Date	17/10/2023	Project No.	061
Project Name	Lotus 911	Sheet No.	8

**BA** Baramba Architects Ltd.  
 10/10/2023  
 10/10/2023

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## **APPENDIX B**

25<sup>th</sup> Jan.  
16<sup>th</sup> Jan.

**Anwar Butt**

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**From:** Cllr Cahal Burke  
**Sent:** 26 December 2017 18:22  
**To:** Anwar Butt  
**Subject:** FW: The Manor House license application

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Dear Anwar,  
I have received the e-mail below objecting to the Manor House licence, can these comments be included in the decision making process and can they the residents be kept updated?

Thank you,  
Cahal

Cllr Cahal Burke  
Liberal Democrat, Lindley ward  
[www.cahalburke.co.uk](http://www.cahalburke.co.uk)

Sent from my Windows 10 phone

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**From:** Marie-Claire Micuta  
**Sent:** 26 December 2017 17:50  
**To:** Cllr Cahal Burke  
**Subject:** The Manor House license application

Dear Cahal

We would like to oppose the application of license by The Manor House to sell/provide alcohol and play music until 2am on Fridays, Saturdays and Sundays. The Manor House is in the heart of Lindley's residential area and is surrounded by homes. It is not appropriate that a venue in a residential area is allowed to be open, sell alcohol and play music until the early hours of the morning. A similar venue in Mirfield, Northorpe Hall, which is also in a residential area has a very limited license and we think that The Manor House should also be subjected to the same rules.

There are now a number of late night venues in the heart of Lindley which are causing problems for the residents in the early hours of the morning, i.e after midnight, including anti social behaviour by intoxicated people; beeping of taxis etc. Lindley is a mixed use locality for living, shopping and socialising however, it seems that some late night businesses forget that people also live here. Due to the location of our home, we are already disturbed most weekends by noise associated with people who have drunk far too much alcohol.

We would like to strongly oppose this license and ask the Council to reject this application.

Regards

Marie-Claire Micuta and Martin O'Halloran  
11 Lidget Street  
Lindley  
Huddersfield  
HD3 3JB

Sent from my Samsung device



**Mark Scaramuzza**

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**From:** [REDACTED]  
**Sent:** 23 December 2017 21:18  
**To:** Licensing  
**Subject:** Application143924 Manor House Lindley

Dear Chairperson

Application 143924 Manor House, Lindley.

I live at 2A Lidget Street, Lindley, directly opposite this new venue. I wish to make several objections to the application 143924.

1) I object to the supply of alcohol for consumption on and off the premises until 2.00am for the following reasons:

a) I live directly opposite this venue, my house is slightly below the level of the road, this means that cars and taxis leaving the venue will shine their headlights directly into the 2 main bedrooms in my house and cause us to wake up.

b) Allowing the venue to sell alcohol until 2am and allowing for drinking-up time, will mean that taxis will be arriving and leaving, along with some of the guests until 3am in the morning.

c) Allowing this to happen on a Sunday evening/Monday morning has an impact on those of us trying to sleep ready for work or school on Monday morning. It is unacceptable.

d) Some people already use the Clock Tower as a convenient place to arrange to be picked up in a taxi after a night out "on Lindley". So, those of us living there are woken by car doors and voices between 11.30 and 12.30 as people are collected.

Others use the Clock Tower as a convenient drop off point after an evening out in Huddersfield, this involves lots of slamming car doors, shouts of goodbye and often loud conversations about other people or the cost of going out etc. These happen between about 12.30 -2.00 am. Allowing Manor House to sell alcohol until 2.00am just extends all of this noise and disruption for another hour.

e) Allowing Manor House to sell alcohol for consumption off the premises just makes it permissible for the local Sainsburys store to ask for an extension to their licensing hours.

Please spare a thought for the ordinary people who have to live here. This is not in a city centre where you might expect hours to be extended if you chose to live there. This is a residential area which is very quickly being turned into a commercial area with all the disadvantages of noise, pollution from busy roads and disruption.

Yours  
Lynne Moran

H03 3JB

